

**MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN THE
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
AND SAN BERNARDINO COMMUNITY COLLEGE DISTRICT TEACHERS
ASSOCIATION**

**Emergency Contingency Plan for San Bernardino Valley College Counselors
in Response to Covid-19**

This Memorandum of Understanding (“MOU”) is entered by and between the SAN BERNARDINO COMMUNITY COLLEGE DISTRICT (“District”) and the SAN BERNARDINO COMMUNITY COLLEGE DISTRICT TEACHERS ASSOCIATION (Association), collectively “the parties.”

WHEREAS, the parties have negotiated Article 8 – District Rights, specifically, Article 8 Section D regarding a national and state emergency;

WHEREAS, both parties have discussed the global pandemic impacting the nation and state, Covid-19 commonly referred to as the Coronavirus, and have agreed to institute precautions to prevent and mitigate the spread of said virus during this emergency period;

WHEREAS, SBVC Counselors were not given the previously negotiated amount of time for training and transitioning to remotely provide services to students, per the MOU signed March 27, 2020;

WHEREAS, both parties agree that counseling services will still be provided to students during this transitional period.

THEREFORE, for the San Bernardino Valley College Counselors the following provisions shall be in effect from March 30, 2020 until end of day, April 10, 2020:

1. The Dean will work the Counseling Department co-chairs to provide each counselor with a schedule that incorporates the training throughout the two weeks March 30th - April 10th.
2. No appointments will be made for Friday, April 3rd to attend training. Counselors who need additional training will be given a schedule that incorporates the training throughout the 2nd week (April 6th-10th).
3. Faculty who provide training outside of their normal schedule to other faculty to move to remote delivery of student services between March 27th and April 10, 2020 shall be compensated at the Non-Teaching Agreement rate.

This MOU is set to expire effective April 10, 2020 and requires the approval and ratification by the Governing Board of Trustees.

Dated: _____

Kristina Hannon, Vice Chancellor, Human Resources

Dated: _____

Sheri Lillard, SBCCDTA Lead Negotiator